NORWOOD GREEN JUNIOR SCHOOL

Policy on charges for School Activities

Policy ratified by the GB: October 2025

Policy to be reviewed: October 2028

Introduction

The Governing Body recognises the valuable contribution that the wide range of additional activities, including clubs, trips and residential experiences can make towards pupils' personal and social education.

The Governing Body aims to promote and provide such activities both as part of a broad and balanced curriculum for the pupils of the school and as additional optional activities.

Charges

The Governing Body reserve the right to make a charge in the following circumstances for activities organised by the school:

Musical Instruments	Wider Opportunities funds Ukulele lessons for Year 4 classes – there is no cost to parents. Individual music lessons (iRock & violin) when available, are charged termly to parents wishing their child's participation. Lesson numbers are limited and parents are informed of the costs prior to sign-up.
Other Equipment	Parents are invited to provide their children with suitable clothing/footwear for physical education and swimming.
Ingredients, Materials, Equipment (e.g. cooking and DT)	In principle parents will be invited to contribute in cash or in kind on a voluntary basis. The charges will cover the costs outlaid by the school .
School Journey - Residential	The school may not be able to offer a school journey trip every year. School Journey is optional for families of Year 6 pupils. Families in receipt of Welfare benefits will, upon request, receive financial support as deemed appropriate by the GB. Requests will be considered by the Finance Committee and should be submitted via the Headteacher.
Voluntary Contributions	Trips and events organised by the school to enrich the curriculum and pupils' experiences will be charged per event via Parent Pay in order to cover the cost of such expenses as entrance fees and workshops. No child will be excluded because of family hardship though requests for financial assistance should be submitted via the Headteacher to the Finance Committee.
Extra-curricular activities	The Governing Body may charge for optional extra activities outside school hours. Costs for these will be shared with parents prior to sign-up. Families in receipt of Welfare benefits will, upon request, receive financial support as deemed appropriate by the GB with requests being considered by the Finance Committee and should be submitted via the Headteacher.
Breakages and losses	Parents/Carers will be asked to pay for the cost of replacing a broken window or defaced, damaged or lost book or piece of equipment where this is the result of a pupil's behaviour. Breakages and fines incurred will be treated very seriously. For our deaf pupils, repeated loss of audiological equipment will result in a request for a deposit of £150 which will then be used to offset any further loss of equipment. Repeated losses by pupils of school equipment such as pens and pencils will be charged at cost. Charges will be made for loaned IT equipment if damaged or lost.
Homework Books	Parents are required to purchase Y6 CGP homework books for pupils to support their learning.
Uniform	Parents are required to purchase the bespoke school sweatshirt, jumper or sweat cardigan for pupils from the school via the school website shop. Other items of uniform can be purchased from general retail stores.
Printing Costs	Please note that the school has the option to request payment for printing documents (5p per page black and white, 10p per page colour). Please refer to our Freedom of information Policy and Publication Scheme on the school website.